

**WEB CIRCULATION**

**No. 9-11/2024/SP-I  
Government of India  
Ministry of Youth Affairs & Sports  
Department of Sports  
\*\*\*\*\***

JLN Stadium, New Delhi

Dated: 11<sup>th</sup> June, 2024

**ADVERTISEMENT NOTICE**

The Department of Sports, Ministry of Youth Affairs & Sports (MYAS) invites applications from eligible Indian Citizens for the post of Junior Consultants (Legal) purely on contractual basis initially for a period of one (01) year which is further extendable up to two (02) more years i.e. 1+1 years.

<b>Name of the Post</b>	<b>Number of Vacancies</b>
Junior Consultant (Legal)	04

2. The Job Description and Eligibility criteria as under:

**Job Description: (Table I)**

<b>Post</b>	<b>Job Description</b>
Junior Consultant (Legal)	<p>Junior Consultants engaged in the field of Law would be required to perform the following functions:</p> <ul style="list-style-type: none"><li>• To draft counter affidavits, para-wise comments, rejoinder, Show Cause notices, Contracts, Agreements, Memorandum of Understandings (MoU).</li><li>• Legal opinions on various sports related matters / administrative matters.</li><li>• To assist / brief the Government Counsel regarding the court matters.</li><li>• To render all legal assistance to the officers of the Department of Sports.</li><li>• To keep abreast of the latest developments in laws regarding sports / administration matter.</li><li>• To handle / assist in preparation of reports.</li><li>• Any other tasks assigned by the Reporting Officer.</li></ul>



**Eligibility Criteria and Remuneration:****(Table II)**

<b>Designation</b>	<b>Remuneration</b>	<b>Eligibility Criteria</b>
Junior Consultant (Legal)	Rs. 60,000/- to Rs. 75,000/- (With annual increment of 5 %)	<b>Essential Qualification:</b> Bachelors of Law (LLB) from a recognized University
	(Rs. 60,000- LLB and at least 03 year experience.)	<b>Desired Qualification:</b> Master of Law (LLM) from a recognized university (or) Specialization in Sports Law
	Rs. 65,000- LLM and at least 03 year experience.	<b>Essential Experience:</b> Minimum 03 years of experience (In relevant field) after attaining
	Rs. 70,000- LLB, at least 03 year experience with at least 1 year Government experience.	Bachelor of Law (LLB)/ Masters of Law (LLM) from a Recognized University. <b>Desired Experience:</b> At least 01 year experience of working with Government of India (Ministry/Department)/ Semi Government / Autonomous / PSU
Rs. 75,000- LLM, at least 03 year experience with at least 1 year Government experience.)		

**CRITERIA FOR SHORT LISTING OF CANDIDATES FOR THE INTERVIEW**

Candidate will be shortlisted in the ratio of 1:5 with following criteria for which necessary documents to be attached along with the application:

**I. Weightage for marks in Essential Qualification (30 Marks) with further break-up as given below:**

- i. Greater or equal to 60% - 30 marks
- ii. 50% - 60% - 20 marks
- iii. 45% - 50% - 10 marks
- iv. Less than 45% - 5 marks

*Sudhin*  
11/06/24

**II. Weightage work experience (50 marks) with further break-up as:**

- i. Greater than 05 years – 50 marks
- ii. 03-05 years – 35 marks
- iii. Up to 03 years – 25 marks

**III. Weightage for work experience in Sports Sector (10 marks) with further break-up as:**

- i. Greater than 03 years – 10 marks
- ii. 01-03 years – 08 marks
- iii. Less than 01 year – 05 marks

**IV. Weightage work experience in any Government/Semi-Government/Autonomous/PSU (10 marks) in a relevant field as mentioned in Scope of Work with further break-up as:**

- i. Greater than 02 years – 10 marks
- ii. 01-02 years – 05 marks

**Note:**

- The above mentioned short listing criteria will be used for calling the candidates to appear in the Interview.
- The final merit will be based on the score obtained in the interview only.

**REMUNERATION**

As mentioned in the table II in Column no. 2. There will be an annual increment, on the basis of the performance. No DA admissible over this fixed amount.

In case of duration of contract is more than one year, the remuneration of individuals may be reviewed after completion of one year and the enhancement shall be as under, on the basis of performance:

<b>Performance*</b>	<b>Enhancement in remuneration</b>
Performed only routine/ assigned work	Nil
Individuals who made significant contribution in their domain and have shown exceptional quality in providing the desired output as expected by higher authorities on the assigned/ specific task.	Upto 5% of the remuneration

*Sudhish*  
11/06/24

\* Performance not to be judged merely on the ground obtained on the Annual Performance.

**TENURE**

The contractual engagement will be initially for a period of one year which could be extended by one year at a time up to a maximum tenure of three years i.e., 1+1+1 years subject to satisfactory performance reviewed by respective Controlling Officer. The contract can be terminated by giving a 30 days' Notice period by either party, i.e., MYAS or the employee. In cases of extreme impropriety by the employee, the contract will be terminated immediately without prior notice.

**TAX DEDUCTION AT SOURCE**

TDS admissible be deducted from the monthly remuneration of the selected candidates. A TDS certificate shall be issued, as applicable, on demand.

**REIMBURSEMENT OF OR GRANT OF ADVANCE FOR DOMESTIC TOUR**

The Individual Junior Consultant (Legal) may require to undertake domestic official tours with due approval and they will be allowed the following reimbursement of or grant of advance for official expenditure as given below:

<b>Mode of Journey</b>	<b>Reimbursement of Hotel, Taxi and Food bills</b>
Air in Economy Class or, by rail in AC Two Tier	Hotel accommodation of upto ₹ 750/-per day; taxi charges upto ₹ 225/- per day for travel local journey within the city and food bills not exceeding ₹ 800/- per day shall be allowed.

**LEAVE**

Paid leave of absence shall be allowed at the rate of 1.5 days for each completed month of service. No remuneration for period of absence in excess of the admissible leave will be paid. Accumulated leaves at the end of the year will not be carry forwarded to next year.

**AGE LIMIT**

The upper age limit, as on the date of publication of the notification, will be 45 years.

**POLICE VERIFICATION**

Police verification of the individual Junior Consultants shall be done as per the latest instructions issued by MHA. In case the police verification is received as negative, the contract of individual consultant shall cease to exist with immediate effect without any notice.

*Sudhanshu*  
11/06/24

## **EXTENSION**

Performance of the selected candidates would be continuously reviewed, and their extension will be considered on the basis of periodic review/requirement. 5% annual increment will also depend on the periodic performance review.

## **SELECTION PROCEDURE:**

- Selection of candidates will be based on the interview for which no TA/DA will be paid.
- The candidates will be called for interview after shortlisting of the candidates on the basis of suitable criteria.

## **CONFIDENTIALITY**

- i. Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast uses any information that he/she may gather as part of this assignment.
- ii. During the period of engagement, Employee would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know.
- iii. The selected personnel at no instance can represent or give opinion or advice to others in any matter, which is adverse to the interest of the Government.

## **OTHER CONDITIONS:**

- i. The responsibility of ensuring genuineness of the certificate lies completely on the candidate by self-attestation. Department of Sports, MYAS reserves the right to discard experience certificates which do not provide correct details as mentioned above. Website links could be provided to ascertain genuineness.
- ii. Candidates will be called for the interview on the criteria as mentioned above. Hence, fulfilment of eligibility criteria does not entail that candidate will be considered for the interview.
- iii. The candidates should note that their candidature at all the stages will be purely provisional, subject to satisfying the eligibility conditions. If, on verification at any stage, before or after interview, it is found that they do not fulfil any of the eligibility conditions; their candidature will be cancelled by Department of Sports, MYAS.
- iv. In case the performance of the candidate is not found satisfactory, his/her services will be discontinued after giving one-month notice.
- v. Without any prejudice to the above condition, the candidate will be terminated from his/her services with immediate effect without any obligation, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence, etc.

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11/06/24

- vi. Department of Sports, MYAS reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.
- vii. The Joint Secretary (Sports) shall be the final authority in case of any dispute.
- viii. The appointment will be purely on contract basis and does not confer any right to claim to permanent employment in Department of Sports, MYAS.
- ix. Candidates should ascertain, before applying, that they satisfy all the eligibility conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of recruitment/selection.
- x. Application forms not in the prescribed format or incomplete/unsigned or received without a copy of essential qualification certificates, experience certificates, copy of mark-sheet of Board/University etc. shall not be considered and are liable to be rejected.
- xi. Department of Sports, MYAS reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if the need so arises without issuing any further notice or assigning any further notice any reason thereof.
- xii. Please do visit your email account regularly for further updates.

#### **HOW TO APPLY:**

The candidate shall submit the application with the Subject "Name\_Application for Junior Consultant (Legal)". The following documents need to be enclosed:

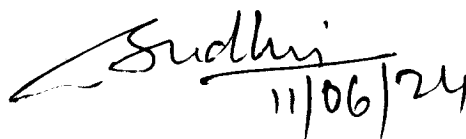
#### **i. WORK EXPERIENCE:**

Documents claiming work experience must clearly mention the following:

- a) Name of the establishment
- b) Signature of competent authority/issuing authority clearly stating their position of authority in the organization.
- c) Duration of work experience.
- d) The field in which the candidate has worked or the post held in the establishment.

#### **ii. OTHER DOCUMENTS:**

- a. Proof of Date of Birth: Aadhaar Card/10<sup>th</sup> Marksheet
- b. Educational qualification certificates from Matriculation onwards.
- c. Address Proof


  
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The duly filled application in the prescribed proforma (Annexure I) along with the necessary documents may be sent to **email ID: hiring.sports@gmail.com** bearing the subject as mentioned-above.

The final selection will be done by the Selection Committee constituted for this purpose. The decision of the Selection Committee on selection of candidates will be final.

**LAST DATE OF RECEIPT OF APPLICATION**

10 days from the date of issue of this Advertisement Notice on the website of Ministry of Youth Affairs and Sports and Sports Authority of India.

  
(Sudhir Kumār Gupta) 1/06/24

Under Secretary to Government of India  
Ph. 011-24369014

To

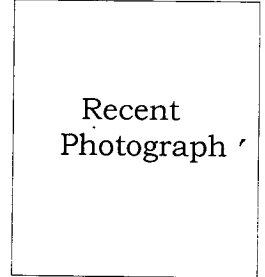
1. NIC, MYAS with a request to upload this circular on the website of the Ministry of Youth Affairs & Sports.
2. Sports Authority of India with a request to upload this circular on the website of Sports Authority of India.
3. Guard File.

**Annexure I**

**Proforma for application to the post of Junior Consultant (Legal)**

To

The Under Secretary, SP-I  
Department of Sports, Ministry of Youth Affairs and Sports,  
Hall No. 101, Jawaharlal Nehru Stadium,  
New Delhi – 110003.



1. **Name:** .....
2. **Father's Name/Mother's Name:** .....
3. **Date of Birth:** .....
4. **Nationality:** .....
5. **Address for communication:** .....
6. **Contact Number:** .....
7. **Email address:** .....
8. Educational Qualification (From Matriculation onwards):

S.No.	Certificate/ Degree	Subject Institute/ University	Institute / University	Year of Passing	Marks Obtained

9. Work Experience, including current engagement:

S.No.	Organization/ Institute	Period From - To	Duration	Nature of Work	Remarks

**DECLARATION**

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled/rejected at any stage of selection.

(Signature of the Applicant)

Place:

Date: